



Autumn 2019



1:1 Music Tuition

Contact Information

Main Reception: 01376 561231

Administration: rphilpott@honywoodschool.com

Payment: finance@honywoodschool.com

Subject Leader for Expressive Arts: Mr R Philpott

1:1 Music at Honywood

1:1 Music Tuition is available to all learners attending Honywood School.

Who provides the Tuition?

Tuition is provided by Essex Music Services tutors and is available to any learner in the school.

Which instruments are offered?

Bassoon	Drum	Oboe
Cello	Flute	Saxophone
Clarinet	Guitar (All)	Tenor Horn
Cornet	Keyboard	Trombone
Violin	Piano	Trumpet
Double Bass	Voice	



If the instrument you wish to learn is not above please get in contact and we will do our best to source a tutor.

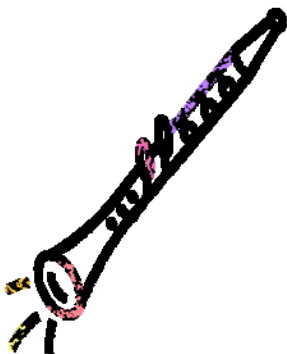
How much does it cost?

A 20 minute lesson costs £10.15. The option of 30 minute lessons are also available priced at £15.23 per lesson. A term consists of 10 sessions therefore the cost is **£101.50 for 10 x 20 minute lessons** and **£152.25 for 10 x 30 minute lessons**.

Please be aware that some financial support could be available as described on page 4 and 5 of this booklet.

How do I pay?

Invitations to renew are issued towards the end of each term for the following term. Payment is due by the date requested to enable the timetables to be compiled.



How much of their academic lessons will children miss?

The School timetable follows a two week rota as does the 1:1 music timetable.

How does my child sign up for lessons?

Please complete and return the accompanying form found on the last page of this booklet and we will add your child to the next available term of lessons.

Should demand be high for an instrument there may be a short waiting list.



What if my child is ill or on a school trip?



In arranging the tuition, Honywood will endeavour to ensure that lessons are not timetabled when learners are involved in public examinations or educational visits, where these are known at the time of timetabling.

Should the learner be absent due to illness please let us know out of courtesy so that we can inform the tutor. Unfortunately sessions cannot be rearranged in these circumstances.

Missed lessons, due to learners absence, cannot be made up and refunds cannot be given unless it is possible to fill the place mid-term from any waiting list we may hold.

Where do the lessons take place?

The lessons usually take place in one of the Music Practice Rooms (off Room MU2).

Learners must be responsible in requesting to leave their lesson 5 minutes before their music lesson.



Where can instruments be left during the day?

Instruments may be stored in one of the Music Practice Rooms *if deposited before morning registration*. However access to these rooms is not restricted during the day so instruments left in this area are done so at the owner's risk.

Is it necessary to purchase an instrument?



To make good progress, regular daily practice between lessons is essential and so it is necessary to have access to an instrument. If you are unable to purchase one, or you only wish to try an instrument for a short while to see how you get on, Essex Music Services operate a hire scheme.

Please contact Honeywood or Essex Music Services for further details.

Do I qualify for financial assistance?

Application for Instrument Tuition Vouchers may be made to Essex Music Services for assistance with tuition fees . You may apply for a voucher if you are the principal carer and are receiving one of the qualifying benefits. Depending on your personal situation you could receive vouchers worth 66% of the termly cost of lessons. Children In Care are able to access 100% subsidised lessons.

For more information please visit:

www.essexmusichub.org.uk/site/parents-carers/tuition-vouchers/

Honywood School

TERMS and CONDITIONS

1. Eligibility for Lessons

- a) Tuition is provided for Learners at the school.

2. Length of Lessons and Frequency

- a) Individual lessons are 20 minutes in length. Individual lessons of 30 minutes in length may be requested and will be charged pro rata of the current rate of the 20 minutes lessons during the term in question.
- b) There should normally be a minimum of ten sessions per term.

3. Charging Policy

All Cohorts

Current charges at Autumn 2019 are £10.15 per 20 minute lesson. Termly charges for 20 minute lessons is £101.50 per instrument. 30 minute lessons are £15.23 per lesson and therefore £152.25 termly.

4. Assistance with Fees

- a) **For those instruments where the Tutor is contracted via Essex Music Services.**

EMS operates a voucher scheme. If qualifying criteria is met, then a voucher of £50 per term per child (which equates to the study of one instrument) is issued towards the cost of the tuition. The balancing fee for a term of 20 minute lessons of £50 is payable to the School.

5. Attendance

- a) Learners are expected to observe the lesson times allocated to them and arrive on time for their lesson. Any lessons cancelled due to the teachers absence will be rescheduled.

6. Discontinuing Lessons Mid-Term

- a) Unfortunately this is not a possibility as the 1:1 teachers time has been allocated for the entire ten-week block and agreed with Essex Music Services. Please be aware that when signing up for lessons that you are agreeing to pay for the entire term. Cancellation is only possible at the end of each term when you shall receive a renewal letter.

7. Timetabling

- a) In creating the timetables, a two week rotation is applied where possible to minimise the frequency of absence for a particular subject lesson.
- b) Reference is made to the School Calendar for school events, non learner days, trips, exams and assessments. Swaps will be arranged so Learners do not miss these important events but still have their entitlement to 10 lessons per term.

8. Termly Invitation to Renew Lessons

- a) Invitations to renew lessons are issued in the half term before the following Term. Timetables can only be drafted when all returns have been received confirming whether Learners wish to continue or discontinue receiving lessons. Following receipt of the signed agreement form and confirmation of a place on the timetable, the charges for the term will be available for payment via Parent Pay.

9. Waiting Lists

- a) If Tutors Teaching Lists are full, Learners will be added to Waiting Lists. Priority will be given to those studying GCSE Music. Invitations to take up lessons will occur subject to availability as a result of withdrawal as described in 5. and 7. above.

HONYWOOD SCHOOL
1:1 MUSIC TUITION
AGREEMENT FORM

Please complete in **BLOCK LETTERS**

NAME OF LEARNER:

LEARNING GROUP:

NAME OF PARENT/
CARER:

PARENT/CARER
SIGNATURE:

Please tick which length of lessons you wish to have:

My child wishes to have **20 minute** 1:1 music lessons and I/We agree to pay **£101.50** per instrument studied, for which Honeywood School will make available for payment via Parent Pay and I/We agree to the Terms and Conditions on pages 4 and 5 of this booklet.

My child wishes to have **30 minute** 1:1 music lessons and I/we agree to pay **£152.25** per instrument studied, for which Honeywood School will make available for payment via Parent Pay and I/We agree to the Terms and Conditions on pages 4 and 5 of this booklet.

Payments can be made via ParentPay or by cash.

Instrument	✓	Grade	Instrument	✓	Grade	Instrument	✓	Grade
Bassoon			Cello			Cornet		
Clarinet			Double Bass			Tenor Horn		
Flute			Violin			Trombone		
Oboe			Acoustic Guitar			Trumpet		
Saxophone			Classical Guitar			Keyboard		
Drum			Bass Guitar			Piano		
Voice			Electric Guitar					

Please tick which instrument you child wishes to have lessons for. If they are already studying to a particular grade please indicate this.

Please return for the attention of Mr Philpott

Honywood School
Westfield Drive
Coggeshall
Essex
CO6 1PZ

Tel: 01376 561231

Fax: 01376 563067

Email: admin@honywoodschoo.com
rphilpott@honywoodschoo.com

